

Book Club

The **Gift Function** on the **Book Club Platform** allows parents to tag items on their **Book Club LOOP** order that are intended as a surprise gift. Items marked as a gift will be delivered to your School with all other **Book Club** orders and marked accordingly, so you can set them aside at the School office for parents to collect.

How to turn on **Gift Function** on the Book Club Platform bookclubs.scholastic.com.au

Follow these **easy** steps!

1 LOG-IN

2 Select the **PROFILE** tab

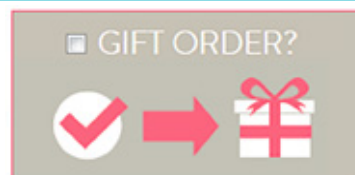
3 Under **LOOP** settings check the box **ALLOW GIFTS SCHOOL DELIVERY**

GIFT ITEMS WILL BE MARKED ON THE STUDENT DISTRIBUTION SLIP.

You tick this

LOOP Settings
Allow Gifts School Delivery
Enable Parent Notification

Parents see this on **LOOP**



That's it! Parents will now be able to tag Book Club items as a gift when they place their order through **LOOP**.